

Jordan Rivera

PROFESSIONAL EXPERIENCE

Baby Sitter

2013 - 2015

Provided child care for multiple children, which included monitoring individualized rules and regulations, educational needs, entertainment, and dietary needs.

Tutoring — Tutoring

2011-2015

Provided educational aid for grades 1st-6th understanding with in the areas of reading, science and math.

EDUCATION

Ronald Reagan College Prep High School,

International Baccalaureate Career-related Programme

4965 S 20th St, Milwaukee, WI 53221 — Junior (11th)

2015-2018

Cumulative GPA (Unweighted): 3.3

SKILLS

detailed-oriented

Organized

Attentive

Adaptability

Inquizitive

Collaborative

Problem-Solver

Tactile

Data Analysis

Planning

Proficient in Microsoft Office

including Excel and Powerpoint

AWARDS

International Baccalaureate Personal Project 2017

National History Day 2017

Wisconsin School Music Association solo/duet/ ensemble 2009 & 2011

Personal Project 2017

LANGUAGES

English, Spanish